



Rizzetta & Company

# Highland Meadows Community Development District

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**Board of Supervisors'  
Regular Meeting  
November 17, 2022**

District Office:  
8529 South Park Circle, Suite 330  
Orlando, Florida 32819  
407.472.2471

[www.highlandmeadowscdd.org](http://www.highlandmeadowscdd.org)

## **HIGHLAND MEADOWS COMMUNITY DEVELOPMENT DISTRICT**

Tom Fellows Community Center, 207 North Blvd. W., Davenport, FL 33837

<b>Board of Supervisors</b>	Cindy Chenowith Robert Williams Headley Oliver Eric Chenowith Ralph Martinez	Chair Vice Chair Assistant Secretary Assistant Secretary Assistant Secretary
<b>District Manager</b>	Richard Hernandez	Rizzetta & Company, Inc.
<b>District Counsel</b>	Roy Van Wyk	KE Law Group, PLLC
<b>District Engineer</b>	Rey Malave	Dewberry Engineering

**All cellular phones must be placed on mute while in the meeting room.**

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (407) 472-2471. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

# HIGHLAND MEADOWS COMMUNITY DEVELOPMENT DISTRICT

District Office · Orlando, Florida · (407) 472-2471

Mailing Address · 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614

www.highlandmeadowscdd.org

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November 7, 2022

Board of Supervisors  
**Highland Meadows Community  
Development District**

## AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of the Highland Meadows Community Development District will be held on **Monday, November 14, 2022, at 2:00 p.m.** at the Tom Fellows Community Center, located at 207 North Blvd. W., Davenport, FL 33837. The following is the agenda for the meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. PUBLIC COMMENT**
- 3. BUSINESS ADMINISTRATION**
  - A. Consideration of the Minutes of the Board of Supervisors' Special Meeting held on August 16, 2022 ..... Tab 1
  - B. Consideration of Operation and Maintenance Expenditures for June & July 2022 ..... Tab 2
- 4. BUSINESS ITEMS**
  - A. Ratification of the Fiscal Year 2022-2023 Egis Insurance Proposal..... Tab 3
  - B. Consideration of Campus Suite Website Contract Addendum (under separate cover)
  - C. Discussion for Repair of Pothole on Highland Meadows..... Tab 4
  - D. Discussion of Christmas Decorations
- 5. STAFF REPORTS**
  - A. District Counsel
  - B. District Engineer
  - C. District Manager
- 6. SUPERVISOR REQUESTS AND COMMENTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (407) 472-2471.

Very truly yours,

*Richard Hernandez*

Richard Hernandez  
District Manager

cc: Roy Van Wyk, KE Law Group

# Tab 1

**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**HIGHLAND MEADOWS  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Highland Meadows Community Development District was held on **Tuesday, August 16, 2022, at 12:04 p.m.** located at the **Tom Fellows Community Center, located at 207 North Blvd. W., Davenport, FL 33837.**

Present and constituting a quorum:

Cindy Chenowith	<b>Board Supervisor, Chairperson</b>
Robert Williams	<b>Board Supervisor, Vice Chairman</b>
Eric Chenowith	<b>Board Supervisor, Assistant Secretary</b>
Ralph Martinez	<b>Board Supervisor, Assistant Secretary</b>
Headley Oliver	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Richard Hernandez	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Roy Van Wyk	<b>District Counsel, KE Law Group (via speakerphone)</b>
Molly Banfield	<b>District Engineer, Dewberry</b>
Audience	<b>Present</b>

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Hernandez called the meeting to order and read the roll call.

**SECOND ORDER OF BUSINESS**

**Audience Comments on Agenda Items**

Mr. Hernandez answered an audience question regarding veteran benefits.

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**THIRD ORDER OF BUSINESS**

**Consideration of Minutes of the Board  
of Supervisors' Regular Meeting held on  
June 3, 2022**

The Board reviewed the minutes of the Board of Supervisors' Regular Meeting held on June 3, 2022.

On Motion by Ms. Chenowith, seconded by Mr. Chenowith, the Board of Supervisors approved the minutes of the Board of Supervisors' Regular Meeting held on June 3, 2022, as presented, for the Highland Meadows Community Development District.

**FOURTH ORDER OF BUSINESS**

**Consideration of Operation and  
Maintenance Expenditures for May 2022**

The Board reviewed the Operation and Maintenance Expenditures for May 2022.

On Motion by Ms. Chenowith, seconded by Mr. Chenowith, with all in favor, the Board of Supervisors ratified the Operations and Maintenance Expenditures for May 2022 (12,783.85) for the Highland Meadows Community Development District.

**FIFTH ORDER OF BUSINESS**

**Public Hearing of Fiscal Year 2022-2023  
Final Budget**

Mr. Hernandez presented and reviewed the Fiscal Year 2022-2023 Budget

On Motion by Ms. Chenowith, seconded by Mr. Chenowith, the Board of Supervisors agreed to open the public hearing on the Fiscal Year 2022-2023 Final Budget, for the Highland Meadows Community Development District.

No members of the public desired to provide public testimony or comment.

On Motion by Ms. Chenowith, seconded by Mr. Chenowith, the Board of Supervisors agreed to close the public hearing on the Fiscal Year 2022-2023 Final Budget, for the Highland Meadows Community Development District.

- i. Consideration of Resolution 2022-04, Adopting the Fiscal Year 2022-2023 Final Budget*

On Motion by Ms. Chenowith, seconded by Mr. Chenowith, (with the exception of Supervisor Robert Williams), the Board of Supervisors adopted Resolution 2022-04, Adopting the Fiscal Year 2022-2023 Final Budget, for the Highland Meadows Community Development District.

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**SIXTH ORDER OF BUSINESS**

**Consideration of Resolution 2022-05,  
Imposing Special Assessments and  
Certifying an Assessment Roll**

Mr. Hernandez presented and reviewed the Fiscal Year 2022-2023 Assessments.

On Motion by Ms. Chenowith, seconded by Mr. Williams, the Board of Supervisors agreed to open the public hearing on the Fiscal Year 2022-2023 Special Assessments, for the Highland Meadows Community Development District.

No members of the public desired to provide public testimony or comment.

On Motion by Mr. Chenowith, seconded by Mr. Williams, the Board of Supervisors agreed to close the public hearing on the Fiscal Year 2022-2023 Special Assessments, for the Highland Meadows Community Development District.

Mr. Hernandez presented and reviewed Resolution 202-05 with the Board.

On Motion, Ms. Chenowith, seconded by Mr. Chenowith, the Board of Supervisors adopted Resolution 2022-05, Imposing Special Assessments and Certifying an Assessment Roll, for the Highland Meadows Community Development District.

**SEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 2022-06,  
Setting the Fiscal Year 2022-2023  
Meeting Schedule**

Mr. Hernandez presented and reviewed Resolution 2022-06 with the Board. The Board decided to hold Board of Supervisors meetings on Mondays at 2:00 p.m.

The regularly scheduled meetings will be held on November 14, 2022, April 18, 2023, June 19, 2023, and August 14, 2023.

On Motion, Ms. Chenowith, seconded by Mr. Martinez, the Board of Supervisors adopted Resolution 2022-06, Setting the Fiscal Year 2022-2023 Meeting Schedule, for the Highland Meadows Community Development District.

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**EIGHTH ORDER OF BUSINESS**

**Consideration of First Addendum to the Contract for Professional District Services**

Mr. Hernandez presented the First Addendum to the Board for their consideration. Mr. Hernandez advised that the contract amends the District contract with Rizzetta and Company to reflect the amended Schedule of Fees and Expenses listed on **Exhibit B**. Mr. Hernandez mentioned that the First Addendum is already a budgeted item.

On Motion, Ms. Chenowith, seconded by Mr. Martinez, the Board of Supervisors approved the First Addendum to the Contract for Professional District Services, for the Highland Meadows Community Development District.

**NINTH ORDER OF BUSINESS**

**Staff Reports**

- A.** District Counsel  
No Report.
- B.** District Engineer  
No Report.
- C.** District Manager  
Mr. Hernandez advised that he would look at locks for panels and clocks.

**TENTH ORDER OF BUSINESS**

**Audience Comments and Supervisor Requests**

★ **Next Meeting:** Mr. Hernandez announced the next meeting is Monday, November 14, 2022, at 2:00 p.m.

**ELEVENTH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Ms. Chenowith, seconded by Mr. Williams with all in favor, the Board of Supervisors adjourned the meeting at 12:51 p.m. for the Highland Meadows Community Development District.

Assistant Secretary

Chairperson/Vice Chairperson

## **Tab 2**

# HIGHLAND MEADOWS COMMUNITY DEVELOPMENT DISTRICT

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District Office · Riverview , Florida 33578  
Mailing Address – 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614  
[www.highlandmeadowscdd.org](http://www.highlandmeadowscdd.org)

## **Operation and Maintenance Expenditures June 2022 For Board Approval**

Attached please find the check register listing the Operation and Maintenance expenditures paid from June 1, 2022 through June 30, 2022. This does not include expenditures previously approved by the Board.

The total items being presented: **\$11,229.00**

Approval of Expenditures:

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\_\_\_\_\_ Chairperson

# Highland Meadows Community Development District

## Paid Operation & Maintenance Expenditures

June 1, 2022 Through June 30,2022

<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice #</u>	<u>Transaction Description</u>	<u>Check Amount</u>
CA Florida Holdings, LLC	3019	4622180	Acct #590490 Legal Advertising 05/22	\$ 282.61
Cindy Chenowith	3013	CC060322	Board of Supervisors Meeting 06/03/2022	\$ 200.00
City of Davenport	20220630-1	2270.227273	Highland Meadows St Irrigation 05/22	\$ 606.02
City of Davenport	20220630-1	2318.227273	Olsen Road Irrigation 05/22	\$ 950.89
Dewberry Engineers, Inc.	3017	2133653	General Engineering Services 05/22	\$ 1,520.00
Duke Energy	20220601-1	9100 8277 5437 05/22	101 Highland Meadows Pl, Unit A, Entrance Lights 05/22	\$ 32.57
Duke Energy	20220601-2	9.10083E+11	508 Highalnd Meadows St. Unit A, Entrance Lights 05/22	\$ 32.56
Duke Energy	20220615-1	9100 8272 6884 5/22	0 County Road 547 N Lite 5/22	\$ 554.78
Duke Energy	20220615-2	9100 8277 5198 05/22	0 County Road 547 N Lite 05/22	\$ 364.07
Eric Chenowith	3012	EC060322	Board of Supervisors Meeting 06/03/2022	\$ 200.00
Jacob Derek Miller dba Southern Oak Outdoor, LLC.	3018	1927	Landscape Maint. 06/22	\$ 2,530.50
KE Law Group, PLLC	3014	2740	Legal Services 05/22	\$ 589.50

# Highland Meadows Community Development District

## Paid Operation & Maintenance Expenditures

June 1, 2022 Through June 30,2022

<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice #</u>	<u>Transaction Description</u>	<u>Check Amount</u>
Rizzetta & Company, Inc.	3016	INV0000068726	District Management Fees 06/22	\$ 3,165.50
Robert C. Williams	3015	RW060322	Board of Supervisors Meeting 06/03/2022	<u>\$ 200.00</u>
<b><u>Report Total</u></b>				<b><u>\$ 11,229.00</u></b>

# LOCALIQ

FLORIDA

<b>ACCOUNT NAME</b> Highland Meadows CDD		<b>ACCOUNT #</b> 590490	<b>PAGE #</b> 1 of 1
<b>INVOICE #</b> 0004622180	<b>BILLING PERIOD</b> May 1- May 31, 2022	<b>PAYMENT DUE DATE</b> June 20, 2022	
<b>PREPAY (Memo Info)</b> \$0.00	<b>UNAPPLIED (included in amt due)</b> \$0.00	<b>TOTAL AMOUNT DUE</b> \$282.61	
<b>BILLING ACCOUNT NAME AND ADDRESS</b>  Highland Meadows Cdd c/o Rizzetta & Company 3434 Colwell Ave. Ste. 200 Tampa, FL 33614-8390 		<b>BILLING INQUIRIES/ADDRESS CHANGES</b> 1-877-736-7612 or smb@ccc.gannett.com	<b>FEDERAL ID</b> 47-2390983
<p><b>Legal Entity:</b> Gannett Media Corp.  <b>Terms and Conditions:</b> Past due accounts are subject to interest at the rate of 18% per annum or the maximum legal rate (whichever is less). Advertiser claims for a credit related to rates incorrectly invoiced or paid must be submitted in writing to Publisher within 30 days of the invoice date or the claim will be waived. Any credit towards future advertising must be used within 30 days of issuance or the credit will be forfeited.  <b>All funds payable in US dollars.</b></p>			

RECEIVED

000059049000000000000000000046221800002826167172

JUN 21 2022

To sign-up for E-mailed invoices and online payments please contact [abgspecial@gannett.com](mailto:abgspecial@gannett.com). Previous account number:

Date	Description	Amount
5/1/22	Balance Forward	\$0.00

**Package Advertising:**

Start-End Date	Order Number	Description	PO Number	Package Cost
5/24/22	7310932	Notice of Special Meeting		\$282.61

Date Rec'd Rizzetta & Co., Inc. 06.21.22  
 D/M approval RA Date 6/27/22  
 Date entered 06.24.22  
 Fund 001 GL 51300 OC 4801  
 Check # \_\_\_\_\_

PLEASE DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT

# LOCALIQ

FLORIDA

<b>ACCOUNT NAME</b> Highland Meadows CDD		<b>PAYMENT DUE DATE</b> June 20, 2022		<b>AMOUNT PAID</b>		
<b>ACCOUNT NUMBER</b> 590490		<b>INVOICE NUMBER</b> 0004622180				
<b>CURRENT DUE</b> \$282.61	<b>30 DAYS PAST DUE</b> \$0.00	<b>60 DAYS PAST DUE</b> \$0.00	<b>90 DAYS PAST DUE</b> \$0.00	<b>120+ DAYS PAST DUE</b> \$0.00	<b>UNAPPLIED PAYMENTS</b> \$0.00	<b>TOTAL AMOUNT DUE</b> \$282.61

REMITTANCE ADDRESS (Include Account# & Invoice# on check)

CA Florida Holdings, LLC  
 PO Box 631244  
 Cincinnati, OH 45263-1244

TO PAY WITH CREDIT CARD PLEASE FILL OUT BELOW:

VISA  MASTERCARD  DISCOVER  AMEX

Card Number \_\_\_\_\_  
 Exp Date \_\_\_\_/\_\_\_\_/\_\_\_\_ CVV Code \_\_\_\_\_  
 Signature \_\_\_\_\_ Date \_\_\_\_\_

000059049000000000000000000046221800002826167172

Highland Meadows CDD

Meeting Date: June 3, 2022

SUPERVISOR PAY REQUEST

Name of Board Supervisor	Check if present	Check if paid
Cindy Chenowith	✓	✓
Robert Williams	✓	✓
Headley Oliver		
Eric Chenowith	✓	✓
Rafael Martinez		

(\*) Does not get paid

EXTENDED MEETING TIMECARD

Meeting Start Time:	2:07 PM
Meeting End Time:	3:05 PM
Total Meeting Time:	58 mins

Time Over ( ) Hours:

Total at \$175 per Hour:

Date Rec'd Rizzetta & Co., Inc. 06.06.22  
 D/M approval RY Date 6/14/22  
 Date entered 06.10.22  
 Fund 001 GL 51100 OC 1101  
 Check # \_\_\_\_\_

DM Signature: 

Please forward copy to Marcia Eannetta for Extended Meeting Hours and/or Agenda Books.





# CITY OF DAVENPORT

1 S ALLAPAHA AVE  
DAVENPORT FL 33837-0125

FOR BILLING INFORMATION  
CALL: (863)419-3300

HIGHLAND MEADOWS CDD

CYCLE A

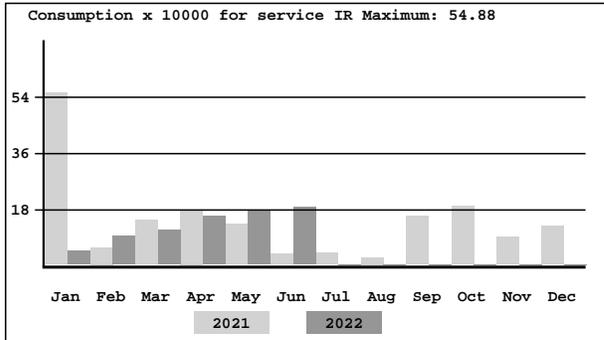
\*\*C/CARD\*\*

1SEA

181100

Account #	Service Address	Billing Period	Bill Date	Due Date	TOTAL DUE			
2318	Olsen Rd	05/05/22 to 06/04/22	06/10/2022	07/01/2022	\$ 950.89			
Service Code & Description	Date	Previous Reading	Date	Current Reading	Mult	Usage	Year Ago	Charge
LAST PAYMENT 05/24/2022								
AW ALTERNATIVE WATER SUR	05/04	112522	06/07	114360	100.000	183800	33800	878.76
BF BACKFLOW PREVENTION FEE								34.92
IR IRRIGATION	05/04	112522	06/07	114360	100.000	183800	33800	5.75
								827.47 *
							* TAXES	82.75
<p>Date Rec'd Rizzetta &amp; Co., Inc. 06.10.22</p> <p>D/M approval <u>RY</u> Date 6/21/22</p> <p>Date entered 06.17.22</p> <p>Fund 001 GL 53600 OC 4302</p> <p>Check # _____</p>								
CURRENT CHARGES 950.89								
TOTAL AMOUNT DUE 950.89								

Your Credit Card will be charged on 06/30/2022



\*\*\*NOTICE\*\*\*ORDINANCE NO. 1080- DISCUSSES WATER CONSERVATION. AND WATERING IS ONLY ALLOWED ONCE A WEEK MOVING FORWARD. THE SCHEDULE IS AS FOLLOWS: ADDRESSES ENDING 0-1 WILL BE MONDAYS. ADDRESSES ENDING 2-3 WILL BE TUESDAYS. ADDRESSES ENDING 4-5 WILL BE WEDNESDAY. ADDRESSES ENDING IN 6-7 WILL BE THURSDAY. ADDRESSES ENDING IN 8-9 WILL BE FRIDAYS.

\*\*\*DO NOT WATER BETWEEN 6:00AM-6:00PM\*\*\* VIOLATIONS WILL BE ENFORCED

REPUBLIC SERVICES WILL BE RUNNING A DAY BEHIND ON 4TH OF JULY WEEK.

CITY OFFICE WILL BE CLOSED ON MONDAY JULY 4TH IN OBSERVANCE OF INDEPENDENCE DAY.

2021 CCR REPORT CAN BE FOUND ON OUR WEBSITE AND ON THIS LINK:

[https://davenportfl.gov/office3.com/vertical/Sites/%B96FA7459-A704-43E-F-A44D-7BFA732F502E%7D/4100acs/2021\\_ccr.pdf](https://davenportfl.gov/office3.com/vertical/Sites/%B96FA7459-A704-43E-F-A44D-7BFA732F502E%7D/4100acs/2021_ccr.pdf)

Account #	Bill Date	TOTAL DUE
2318	06/10/2022	\$ 950.89
Type	Due Date	
CYCLE A	07/01/2022	C/CARD**
PayID	Bill No	
1SEA	612	

Your Credit Card will be charged on 06/30/2022



# CITY OF DAVENPORT

1 S ALLAPAHA AVE  
DAVENPORT FL 33837-0125

|||||  
CAR-RT SORT \*\* C035  
HIGHLAND MEADOWS CDD  
3434 COLWELL AVE SUITE 200  
TAMPA FL 33614

00000023184 0000950899

# INVOICE



Please remit to: DEWBERRY ENGINEERS INC.  
P.O. Box 821824  
Philadelphia, PA 19182-1824  
(703)849-0100 TIN: 13-0746510

Bill To: HIGHLAND MEADOWS CDD  
C/O RIZZETTA & COMPANY  
8529 SOUTH PARK CIRCLE, SUITE 330  
ORLANDO FL 32819

Invoice #: 2133653  
Invoice Date: 6/15/2022  
Due Date: 7/15/2022  
Client #: 876021  
Contract #: 50109974  
Batch #: 3157545

Dewberry Project: 50109972 Highland Meadows CDD-PLN164977  
Master agreement

Work Performed Thru Period Ending 5/27/2022

Job: 50109974 Highland Meadows CDDStormwater  
WO# 2022-2

## TIME & MATERIAL BILLING

Task ID Task Description  
T001 STORMWATER NEEDS ANALYSIS

### CURRENT PERIOD BILLING

Description	Prev Amount Billed	\$	3,182.50	Hours	Rate	Amount
ADMIN PROFESSIONAL III				1.50	110.000	\$ 165.00
ENGINEER I				.50	110.000	\$ 55.00
ENGINEER IX				5.00	235.000	\$ 1,175.00
PROFESSIONAL I				.50	95.000	\$ 47.50
PROFESSIONAL IV				.50	155.000	\$ 77.50
<b>TOTAL HOURLY LABOR</b>				<b>8.00</b>		<b>\$ 1,520.00</b>
<b>TOTAL FOR T001</b>						<b>\$ 1,520.00</b>

TOTAL FOR JOB: 50109974 \$ 1,520.00

**TOTAL INVOICE AMOUNT DUE \$ 1,520.00**  
**BY 7/15/2022**

Please Reference Invoice Number with Payment

Date Rec'd Rizzetta & Co., Inc. 06.21.22  
D/M approval RH Date 6/27/22  
Date entered 06.24.22  
Fund 001 GL 51300 OC 3103  
Check # \_\_\_\_\_

NOTE: Dewberry will not ask our clients to update any banking information via email. Please call Richard Goldstein directly at 703.849.0219 to request or verify our banking information or account number.

This invoice is due and payable within 30 days of the invoice date. Any questions pertaining to the above should be brought to the attention of Dewberry immediately. Thank you.

This invoice accurately reflects the terms and conditions of our agreement and the amount hereon is correct.

REINARDO MALAVE DAVILA





WEEK BEGINNING	WEEK ENDING	EMPLOYEE NO.	NAME (Last, First, M.I.)	HOME B.U.	P.C.	WEEKLY
5/7/2022	5/13/2022	668458	BANFIELD, MOLLY J.	2530	2	TIMESHEET

PAY TYPE	WORK STATE	JOB/BU	COST CODE	WORK ORDER	DESCRIPTION/CREW INFO	SAT	SUN	MON	TUES	WED	THURS	FRI	TOTALS
1	FL	50109974	T0010000		Stormwater Needs Analysis - data/photo compiling Highland Meadows CDDStormwater							0.5	0.5

<p>MOLLY BANFIELD 5/13/2022</p> <p>EMPLOYEE SIGNATURE</p>	<p>REINARDO MALAVE DAVILA 5/13/2022</p> <p>APPROVED BY</p>
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## We're here for you

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### Report an emergency

Electric outage	duke-energy.com/outages 800.228.8485
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### Convenient ways to pay your bill

Online	duke-energy.com/billing
Automatically from your bank account	duke-energy.com/automatic-draft
Speedpay (fee applies)	duke-energy.com/pay-now 800.700.8744
By mail payable to Duke Energy	P.O. Box 1094 Charlotte, NC 28201-1094
In person	duke-energy.com/location

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### Help managing your account (not applicable for all customers)

Register for free paperless billing	duke-energy.com/paperless
Home	duke-energy.com/manage-home
Business	duke-energy.com/manage-bus

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### General questions or concerns

Online	duke-energy.com
Home: Mon - Fri (7 a.m. to 7 p.m.)	800.700.8744
Business: Mon - Fri (7 a.m. to 6 p.m.)	877.372.8477
For hearing impaired TDD/TTY	711
International	1.407.629.1010

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### Call before you dig

Call	800.432.4770 or 811
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### Check utility rates

Check rates and charges	duke-energy.com/rates
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### Correspond with Duke Energy (not for payment)

P.O. Box 14042  
St Petersburg, FL 33733

## Important to know

### Your next meter reading on or after: Jun 7

Please be sure we can safely access your meter. Don't worry if your digital meter flashes eights from time to time. That's a normal part of the energy measuring process.

### Your electric service may be disconnected if your payment is past due

If payment for your electric service is past due, we may begin disconnection procedures. The due date on your bill applies to current charges only. Any unpaid, past due charges are not extended to the new due date and may result in disconnection. The reconnection fee is \$13 between the hours of 7 a.m. and 7 p.m. Monday through Friday and \$14 after 7 p.m. or on the weekends.

### Electric service does not depend on payment for other products or services

Non-payment for non-regulated products or services (such as surge protection or equipment service contracts) may result in removal from the program but will not result in disconnection of electric service.

### When you pay by check

We may process the payment as a regular check or convert it into a one-time electronic check payment.

### Asset Securitization Charge

A charge to recover cost associated with nuclear asset-recovery bonds. Duke Energy Florida is acting as the collection agent for Special Purpose Entity (SPE) until the bonds have been paid in full or legally discharged.

### Medical Essential Program

Identifies customers who are dependent on continuously electric-powered medical equipment. The program does not automatically extend electric bill due dates, nor does it provide priority restoration. To learn more or find out if you qualify, call 800.700.8744 or visit [duke-energy.com/home/billing/special-assistance/medically-essential](http://duke-energy.com/home/billing/special-assistance/medically-essential).

### Special Needs Customers

Florida Statutes offer a program for customers who need special assistance during emergency evacuations and sheltering. Customers with special needs may contact their local emergency management agency for registration and more information.

### Para nuestros clientes que hablan Español

Representantes bilingües están disponibles para asistirle de lunes a viernes de 7 a.m. - 7 p.m. Para obtener más información o reportar problemas con su servicio eléctrico, favor de llamar al 800.700.8744.

## Your usage snapshot - Continued

<b>Current electric usage for meter number 3876487</b>	
Actual reading on May 6	1966
Previous reading on Apr 8	- 1907
<hr/>	
Energy Used	59 kWh
Billed kWh	59.000 kWh



A kilowatt-hour (kWh) is a measure of the energy used by a 1,000-watt appliance in one hour. A 10-watt LED lightbulb would take 100 hours to use 1 kWh.

## Billing details - Electric

<b>Billing Period - Apr 08 to May 06</b>	
<b>Meter - 3876487</b>	
Customer Charge	\$15.47
Energy Charge	
59.000 kWh @ 8.652c	5.11
Fuel Charge	
59.000 kWh @ 4.787c	2.82
Asset Securitization Charge	
59.000 kWh @ 0.204c	0.12
Minimum Bill Adjustment	6.48
<hr/>	
<b>Total Current Charges</b>	<b>\$30.00</b>

The total charges incurred during this billing period are below the minimum expenses necessary to equitably provide and maintain reliable electric service to all facilities across the state. When the combined monthly customer, energy, fuel, and other charges fall below a \$30 threshold, customers will see the difference noted as a Minimum Bill Adjustment under the Billing Details section. Learn more about the minimum charge adjustment and additional customer charges at [duke-energy.com/minimum](http://duke-energy.com/minimum).

Your current rate is General Service Non-Demand Sec (GS-1).

## Billing details - Taxes

Regulatory Assessment Fee	\$0.02
Gross Receipts Tax	0.60
Municipal Franchise Fee	1.95
<hr/>	
<b>Total Taxes</b>	<b>\$2.57</b>





## We're here for you

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### Report an emergency

Electric outage [duke-energy.com/outages](http://duke-energy.com/outages)  
800.228.8485

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### Convenient ways to pay your bill

Online [duke-energy.com/billing](http://duke-energy.com/billing)  
Automatically from your bank account [duke-energy.com/automatic-draft](http://duke-energy.com/automatic-draft)  
Speedpay (fee applies) [duke-energy.com/pay-now](http://duke-energy.com/pay-now)  
800.700.8744  
By mail payable to Duke Energy P.O. Box 1094  
Charlotte, NC 28201-1094  
In person [duke-energy.com/location](http://duke-energy.com/location)

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### Help managing your account (not applicable for all customers)

Register for free paperless billing [duke-energy.com/paperless](http://duke-energy.com/paperless)  
Home [duke-energy.com/manage-home](http://duke-energy.com/manage-home)  
Business [duke-energy.com/manage-bus](http://duke-energy.com/manage-bus)

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### General questions or concerns

Online [duke-energy.com](http://duke-energy.com)  
Home: Mon - Fri (7 a.m. to 7 p.m.) 800.700.8744  
Business: Mon - Fri (7 a.m. to 6 p.m.) 877.372.8477  
For hearing impaired TDD/TTY 711  
International 1.407.629.1010

---

### Call before you dig

Call 800.432.4770 or 811

---

### Check utility rates

Check rates and charges [duke-energy.com/rates](http://duke-energy.com/rates)

---

### Correspond with Duke Energy (not for payment)

P.O. Box 14042  
St Petersburg, FL 33733

## Important to know

### Your next meter reading on or after: Jun 7

Please be sure we can safely access your meter. Don't worry if your digital meter flashes eights from time to time. That's a normal part of the energy measuring process.

### Your electric service may be disconnected if your payment is past due

If payment for your electric service is past due, we may begin disconnection procedures. The due date on your bill applies to current charges only. Any unpaid, past due charges are not extended to the new due date and may result in disconnection. The reconnection fee is \$13 between the hours of 7 a.m. and 7 p.m. Monday through Friday and \$14 after 7 p.m. or on the weekends.

### Electric service does not depend on payment for other products or services

Non-payment for non-regulated products or services (such as surge protection or equipment service contracts) may result in removal from the program but will not result in disconnection of electric service.

### When you pay by check

We may process the payment as a regular check or convert it into a one-time electronic check payment.

### Asset Securitization Charge

A charge to recover cost associated with nuclear asset-recovery bonds. Duke Energy Florida is acting as the collection agent for Special Purpose Entity (SPE) until the bonds have been paid in full or legally discharged.

### Medical Essential Program

Identifies customers who are dependent on continuously electric-powered medical equipment. The program does not automatically extend electric bill due dates, nor does it provide priority restoration. To learn more or find out if you qualify, call 800.700.8744 or visit [duke-energy.com/home/billing/special-assistance/medically-essential](http://duke-energy.com/home/billing/special-assistance/medically-essential).

### Special Needs Customers

Florida Statutes offer a program for customers who need special assistance during emergency evacuations and sheltering. Customers with special needs may contact their local emergency management agency for registration and more information.

### Para nuestros clientes que hablan Español

Representantes bilingües están disponibles para asistirle de lunes a viernes de 7 a.m. - 7 p.m. Para obtener más información o reportar problemas con su servicio eléctrico, favor de llamar al 800.700.8744.

## Your usage snapshot - Continued

<b>Current electric usage for meter number 3874601</b>	
Actual reading on May 6	2111
Previous reading on Apr 8	- 2062
<hr/>	
Energy Used	49 kWh
Billed kWh	49.000 kWh



A kilowatt-hour (kWh) is a measure of the energy used by a 1,000-watt appliance in one hour. A 10-watt LED lightbulb would take 100 hours to use 1 kWh.

## Billing details - Electric

<b>Billing Period - Apr 08 to May 06</b>	
<b>Meter - 3874601</b>	
Customer Charge	\$15.47
Energy Charge	
49.000 kWh @ 8.652c	4.23
Fuel Charge	
49.000 kWh @ 4.787c	2.35
Asset Securitization Charge	
49.000 kWh @ 0.204c	0.10
Minimum Bill Adjustment	7.85
<hr/>	
<b>Total Current Charges</b>	<b>\$30.00</b>

The total charges incurred during this billing period are below the minimum expenses necessary to equitably provide and maintain reliable electric service to all facilities across the state. When the combined monthly customer, energy, fuel, and other charges fall below a \$30 threshold, customers will see the difference noted as a Minimum Bill Adjustment under the Billing Details section. Learn more about the minimum charge adjustment and additional customer charges at [duke-energy.com/minimum](http://duke-energy.com/minimum).

Your current rate is General Service Non-Demand Sec (GS-1).

## Billing details - Taxes

Regulatory Assessment Fee	\$0.02
Gross Receipts Tax	0.57
Municipal Franchise Fee	1.97
<hr/>	
<b>Total Taxes</b>	<b>\$2.56</b>



duke-energy.com  
877.372.8477

# Your Energy Bill

**Service address**

HIGHLAND MEADOWS CDD  
0 COUNTY ROAD 547 N LITE HIGHLAND MEADOWS PH 2  
LITE HIGHLAND MEADOWS PH2

Bill date May 23, 2022

For service Apr 23 - May 20  
28 days

Account number **9100 8272 6884**

## Billing summary

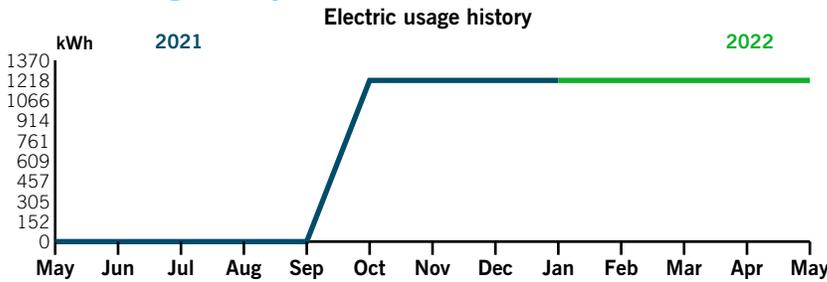
Previous Amount Due	\$554.54
<i>Payment Received May 16</i>	-554.54
Current Lighting Charges	551.85
Taxes	2.93
<b>Total Amount Due Jun 13</b>	<b>\$554.78</b>



Thank you for your payment.

Duke Energy Florida utilized fuel in the following proportions to generate your power: Coal 11%, Purchased Power 9%, Gas 78%, Oil 0%, Nuclear 0%, Solar 2% (For prior 12 months ending March 31, 2022).

## Your usage snapshot



**Average temperature in degrees**

78° 81° 81° 82° 80° 77° 66° 68° 60° 65° 71° 74° 77°

	Current Month	May 2021	12-Month Usage	Avg Monthly Usage
Electric (kWh)	1,218	0	N/A	1,218
Avg. Daily (kWh)	44	0	N/A	

12-month usage based on most recent history

Date Rec'd Rizzetta & Co., Inc. 06.01.22  
 D/M approval RA Date 6/6/22  
 Date entered 06.07.22  
 Fund 001 GL 53100 OC 4309  
 Check # \_\_\_\_\_

Please return this portion with your payment. Thank you for your business.



Duke Energy Return Mail  
PO Box 1090  
Charlotte, NC 28201-1090

Account number  
**9100 8272 6884**

**Mail your payment at least 7 days before the due date** or pay instantly at [duke-energy.com/billing](http://duke-energy.com/billing). Payments for this statement within 90 days from the bill date will avoid a 1.0% late payment charge.

### Amount of automatic draft

<b>\$554.78</b> <i>by Jun 13</i>	<i>After 90 days from bill date, a late charge will apply.</i>
-------------------------------------	--

\$ \_\_\_\_\_ \$ \_\_\_\_\_  
 Add here, to help others with a contribution to Share the Light **Amount enclosed**

**HIGHLAND MEADOWS CDD**  
C/O RIZZETTA & COMPANY INC  
3434 COLWELL AVE STE 200  
TAMPA FL 33614-8390

Duke Energy Payment Processing  
PO Box 1094  
Charlotte, NC 28201-1094

88910082726884000660000000000000000000005547800000554782



## We're here for you

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### Report an emergency

Electric outage [duke-energy.com/outages](http://duke-energy.com/outages)  
800.228.8485

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### Convenient ways to pay your bill

Online [duke-energy.com/billing](http://duke-energy.com/billing)  
Automatically from your bank account [duke-energy.com/automatic-draft](http://duke-energy.com/automatic-draft)  
Speedpay (fee applies) [duke-energy.com/pay-now](http://duke-energy.com/pay-now)  
800.700.8744  
By mail payable to Duke Energy P.O. Box 1094  
Charlotte, NC 28201-1094  
In person [duke-energy.com/location](http://duke-energy.com/location)

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### Help managing your account (not applicable for all customers)

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Home [duke-energy.com/manage-home](http://duke-energy.com/manage-home)  
Business [duke-energy.com/manage-bus](http://duke-energy.com/manage-bus)

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### General questions or concerns

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Home: Mon - Fri (7 a.m. to 7 p.m.) 800.700.8744  
Business: Mon - Fri (7 a.m. to 6 p.m.) 877.372.8477  
For hearing impaired TDD/TTY 711  
International 1.407.629.1010

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### Call before you dig

Call 800.432.4770 or 811

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### Check utility rates

Check rates and charges [duke-energy.com/rates](http://duke-energy.com/rates)

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### Correspond with Duke Energy (not for payment)

P.O. Box 14042  
St Petersburg, FL 33733

## Important to know

### Your next meter reading on or after: Jun 22

Please be sure we can safely access your meter. Don't worry if your digital meter flashes eights from time to time. That's a normal part of the energy measuring process.

### Your electric service may be disconnected if your payment is past due

If payment for your electric service is past due, we may begin disconnection procedures. The due date on your bill applies to current charges only. Any unpaid, past due charges are not extended to the new due date and may result in disconnection. The reconnection fee is \$13 between the hours of 7 a.m. and 7 p.m. Monday through Friday and \$14 after 7 p.m. or on the weekends.

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Non-payment for non-regulated products or services (such as surge protection or equipment service contracts) may result in removal from the program but will not result in disconnection of electric service.

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## Your usage snapshot - Continued

<b>Outdoor Lighting</b>		
<b>Billing period Apr 23 - May 20</b>		
<b>Description</b>	<b>Quantity</b>	<b>Usage</b>
HPS UG RDWAY 9500L	29	1,218 kWh
<b>Total</b>	<b>29</b>	<b>1,218 kWh</b>

## Billing details - Lighting

<b>Billing Period - Apr 23 to May 20</b>	
Customer Charge	\$1.63
Energy Charge	
1,218.000 kWh @ 3.459c	42.12
Fuel Charge	
1,218.000 kWh @ 4.437c	54.04
Asset Securitization Charge	
1,218.000 kWh @ 0.065c	0.79
Fixture Charge	
HPS UG RDWAY 9500L	164.72
Maintenance Charge	
HPS UG RDWAY 9500L	53.36
Pole Charge	
CONCRETE, 30/35	
29 Pole(s) @ \$8.110	235.19
<b>Total Current Charges</b>	<b>\$551.85</b>

Your current rate is Lighting Service Company Owned/Maintained (LS-1).

## Billing details - Taxes

Regulatory Assessment Fee	\$0.40
Gross Receipts Tax	2.53
<b>Total Taxes</b>	<b>\$2.93</b>





## We're here for you

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### Report an emergency

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---

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Business: Mon - Fri (7 a.m. to 6 p.m.) 877.372.8477  
For hearing impaired TDD/TTY 711  
International 1.407.629.1010

---

### Call before you dig

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---

### Check utility rates

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---

### Correspond with Duke Energy (not for payment)

P.O. Box 14042  
St Petersburg, FL 33733

## Important to know

### Your next meter reading on or after: Jun 22

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## Your usage snapshot - Continued

<b>Outdoor Lighting</b>		
<b>Billing period Apr 23 - May 20</b>		
<b>Description</b>	<b>Quantity</b>	<b>Usage</b>
HPS UG RDWAY 9500L	19	798 kWh
<b>Total</b>	<b>19</b>	<b>798 kWh</b>

## Billing details - Lighting

<b>Billing Period - Apr 23 to May 20</b>	
Customer Charge	\$1.63
Energy Charge	
798.000 kWh @ 3.459c	27.61
Fuel Charge	
798.000 kWh @ 4.437c	35.41
Asset Securitization Charge	
798.000 kWh @ 0.065c	0.52
Fixture Charge	
HPS UG RDWAY 9500L	107.92
Maintenance Charge	
HPS UG RDWAY 9500L	34.96
Pole Charge	
CONCRETE, 30/35	
19 Pole(s) @ \$8.110	154.09
<b>Total Current Charges</b>	<b>\$362.14</b>

Your current rate is Lighting Service Company Owned/Maintained (LS-1).

## Billing details - Taxes

Regulatory Assessment Fee	\$0.26
Gross Receipts Tax	1.67
<b>Total Taxes</b>	<b>\$1.93</b>

Southern Oak Outdoor LLC  
9300 Conroy Windermere Rd Unit 3227  
Windermere, FL 34786 US  
3214437141  
admin@southernoakoutdoor.com  
http://www.southernoakoutdoor.com



# INVOICE

**BILL TO**

Highland Meadows CDD  
3434 Colwell Ave  
Suite 200  
Tampa FL 33614-8390

**SHIP TO**

Highland Meadows CDD  
3434 Colwell Ave  
Suite 200  
Tampa, FL 33614-8390

**INVOICE #** 1927

**DATE** 06/01/2022

**DUE DATE** 06/01/2022

**TERMS** Due on receipt

ACTIVITY	QTY	RATE	AMOUNT
<b>Landscape Maintenance:Maintenance</b> Mowing, edging, string trimming, blowing, shearing & weed control.	1	2,530.50	2,530.50

Thank you for your business!

**BALANCE DUE**

**\$2,530.50**

Date Rec'd Rizzetta & Co., Inc. 06.01.22

D/M approval RA Date 6/14/22

Date entered 06.10.22

Fund 001 GL 53900 OC 4604

Check # \_\_\_\_\_



# INVOICE

Invoice # 2740  
Date: 06/08/2022  
Due On: 07/08/2022

## KE Law Group, PLLC

P.O. Box 6386  
Tallahassee, Florida 32314

Highland Meadows CDD  
Highland Meadows CDD  
c/o Rizzetta & Company  
3434 Colwell Avenue  
Suite 200  
Tampa, Florida 33614

Date Rec'd Rizzetta & Co., Inc. 06.10.22  
D/M approval RA Date 6/14/22  
Date entered 06.10.22  
Fund 001 GL 51400 OC 3107  
Check # \_\_\_\_\_

### HMCDD-01

## HIGHLAND MEADOWS CDD - GENERAL COUNSEL/MONTHLY MEETING

Type	Professional	Date	Notes	Quantity	Rate	Total
Service	JW	05/09/2022	Review parking rules from DM and draft letter to homeowner re parking of tractor trailer on district roads and transmit to RVW	0.90	\$285.00	\$256.50
Service	JW	05/10/2022	Correspondence with DM re budget and O&M assessments; review previous budget resolution and draft budget approval resolution	0.40	\$285.00	\$114.00
Service	RVW	05/27/2022	Review agenda materials and prepare for meeting.	0.60	\$365.00	\$219.00
					<b>Total</b>	<b>\$589.50</b>

## Detailed Statement of Account

### Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
2740	07/08/2022	\$589.50	\$0.00	\$589.50

<b>Outstanding Balance</b>	<b>\$589.50</b>
<b>Total Amount Outstanding</b>	<b>\$589.50</b>

Please make all amounts payable to: KE Law Group, PLLC

Please pay within 30 days.

**Rizzetta & Company, Inc.**  
 3434 Colwell Avenue  
 Suite 200  
 Tampa FL 33614

**Invoice**

Date	Invoice #
6/1/2022	INV0000068726

**Bill To:**

HIGHLAND MEADOWS CDD  
 3434 Colwell Avenue, Suite 200  
 Tampa FL 33614

Services for the month of	Terms	Client Number
June	Upon Receipt	00605

Description	Qty	Rate	Amount
Accounting Services	1.00	\$1,099.67	\$1,099.67
Administrative Services	1.00	\$422.25	\$422.25
Financial & Revenue Collections	1.00	\$334.33	\$334.33
Management Services	1.00	\$1,209.25	\$1,209.25
Website Compliance & Management	1.00	\$100.00	\$100.00

Date Rec'd Rizzetta & Co., Inc. 06.16.22

D/M approval RH Date 6/21/22

Date entered 06.17.22

Fund	001	GL	51300	OC	3201	1099.67
	001		51300		3100	422.25
Check #	001		51300		3111	334.33
	001		51300		3101	1209.25
	001		51300		5102	100

<b>Subtotal</b>	\$3,165.50
<b>Total</b>	\$3,165.50

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# HIGHLAND MEADOWS COMMUNITY DEVELOPMENT DISTRICT

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District Office · Riverview , Florida 33578  
Mailing Address – 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614  
[www.highlandmeadowscdd.org](http://www.highlandmeadowscdd.org)

## **Operation and Maintenance Expenditures July 2022 For Board Approval**

Attached please find the check register listing the Operation and Maintenance expenditures paid from July 1, 2022 through July 31, 2022. This does not include expenditures previously approved by the Board.

The total items being presented: **\$18,526.81**

Approval of Expenditures:

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\_\_\_\_\_ Chairperson

# Highland Meadows Community Development District

## Paid Operation & Maintenance Expenditures

July 1, 2022 Through July 31,2022

<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice #</u>	<u>Transaction Description</u>	<u>Check Amount</u>
CA Florida Holdings, LLC	003025	0004695738	Acct #590490 Legal Advertising 06/22	\$ 249.08
Campus Suite	003022	20580	Website & Compliance Services – Q4 FY20/21	\$ 384.38
City of Davenport	003020	070722	Meeting Reservation 07/22	\$ 100.00
City of Davenport	20220728	2270 06/22	Highland Meadows St Irrigation 06/22	\$ 534.49
City of Davenport	20220728-1	2318 06/22	Olsen Road Irrigation 06/22	\$ 794.81
Dewberry Engineers, Inc.	003026	2147546	General Engineering Services 06/22	\$ 2,097.50
Duke Energy	20220705	9100 8277 5437 06/22	101 Highland Meadows Pl, Unit A, Entrance Lights 06/22	\$ 32.61
Duke Energy	20220706	910082726644 06/22	508 Highalnd Meadows St. Unit A, Entrance Lights 06/22	\$ 32.54
Duke Energy	20220715	9100 8272 6884 6/22	0 County Road 547 N Lite 6/22	\$ 554.78
Duke Energy	20220716	9100 8277 5198 06/22	0 County Road 547 N Lite 06/22	\$ 364.07
Duke Energy	20220728	9100 8277 5437 07/22	101 Highland Meadows Pl, Unit A, Entrance Lights 07/22	\$ 32.54
Duke Energy	20220729	910082726644 07/22	508 Highalnd Meadows St. Unit A, Entrance Lights 07/22	\$ 32.53

# Highland Meadows Community Development District

## Paid Operation & Maintenance Expenditures

July 1, 2022 Through July 31,2022

<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice #</u>	<u>Transaction Description</u>	<u>Check Amount</u>
Jacob Derek Miller dba Southern	003023	1952	Landscape Maint. 07/22	\$ 2,530.50
KE Law Group, PLLC	003024	3060	Legal Services 06/22	\$ 5,090.98
Rizzetta & Company, Inc.	003021	INV0000069361	District Management Fees 07/22	\$ 3,165.50
	003027	1952	Landscape Maint. 07/22	<u>\$ 2,530.50</u>
<b><u>Report Total</u></b>				<b><u>\$ 18,526.81</u></b>

# LOCALIQ

FLORIDA

JUL 12 2022

<b>ACCOUNT NAME</b> Highland Meadows CDD		<b>ACCOUNT #</b> 590490	<b>PAGE #</b> 1 of 1
<b>INVOICE #</b> 0004695738	<b>BILLING PERIOD</b> Jun 1- Jun 30, 2022	<b>PAYMENT DUE DATE</b> July 20, 2022	
<b>PREPAY (Memo Info)</b> \$0.00	<b>UNAPPLIED (included in amt due)</b> \$0.00	<b>TOTAL AMOUNT DUE</b> <b>\$531.69</b>	
<b>BILLING ACCOUNT NAME AND ADDRESS</b> Highland Meadows Cdd c/o Rizzetta & Company 3434 Colwell Ave. Ste. 200 Tampa, FL 33614-8390 		<b>BILLING INQUIRIES/ADDRESS CHANGES</b> 1-877-736-7612 or smb@ccc.gannett.com	<b>FEDERAL ID</b> 47-2390983
<p><b>Legal Entity:</b> Gannett Media Corp.  <b>Terms and Conditions:</b> Past due accounts are subject to interest at the rate of 18% per annum or the maximum legal rate (whichever is less). Advertiser claims for a credit related to rates incorrectly invoiced or paid must be submitted in writing to Publisher within 30 days of the invoice date or the claim will be waived. Any credit towards future advertising must be used within 30 days of issuance or the credit will be forfeited.  <b>All funds payable in US dollars.</b></p>			

0000590490000000000000000046957380005316967176

To sign-up for E-mailed invoices and online payments please contact [abgspecial@gannett.com](mailto:abgspecial@gannett.com). Previous account number:

Date	Description	Amount
6/1/22	Balance Forward	\$282.61

**Package Advertising:**

Start-End Date	Order Number	Description	PO Number	Package Cost
6/6/22	7371795	7371795	highland Meadows	\$249.08

Date Rec'd Rizzetta & Co., Inc. 07.12.22  
 D/M approval RH Date 7/19/22  
 Date entered 07.15.22  
 Fund 001 GL 51300 OC 4801  
 Check # \_\_\_\_\_

PLEASE DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT

# LOCALIQ

FLORIDA

<b>ACCOUNT NAME</b> Highland Meadows CDD	<b>PAYMENT DUE DATE</b> July 20, 2022	<b>AMOUNT PAID</b>
<b>ACCOUNT NUMBER</b> 590490	<b>INVOICE NUMBER</b> 0004695738	

CURRENT DUE	30 DAYS PAST DUE	60 DAYS PAST DUE	90 DAYS PAST DUE	120+ DAYS PAST DUE	UNAPPLIED PAYMENTS	TOTAL AMOUNT DUE
\$249.08	\$282.61	\$0.00	\$0.00	\$0.00	\$0.00	<b>\$531.69</b>

REMITTANCE ADDRESS (Include Account# & Invoice# on check)

CA Florida Holdings, LLC  
 PO Box 631244  
 Cincinnati, OH 45263-1244

TO PAY WITH CREDIT CARD PLEASE FILL OUT BELOW:

VISA     MASTERCARD     DISCOVER     AMEX

Card Number \_\_\_\_\_  
 Exp Date    /    /    CVV Code \_\_\_\_\_  
 Signature \_\_\_\_\_    Date \_\_\_\_\_

0000590490000000000000000046957380005316967176

# HIGHLAND MEADOWS COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 8529 SOUTH PARK CIRCLE · SUITE 330 · ORLANDO, FLORIDA 32819

## Check Request

Amount: \$ 100.00

District Name: Highland Meadows Community Development District

Date: July 7, 2022

Payable to: City of Davenport

Address: 1 South Allapaha Avenue  
Davenport, FL 33837

Reason: Meeting Reservation for Highland Meadows CDD for  
August 16, 2022

Requested By: Alexis Davis

Special Instructions:

Manager Approval: Richard Hernandez

Date Rec'd Rizzetta & Co., Inc. 07.07.22  
D/M approval RH Date 7/7/22  
Date entered 07.07.22  
Fund 001 GL 57900 OC 4903  
Check # \_\_\_\_\_



# CITY OF DAVENPORT

1 S ALLAPAHA AVE  
DAVENPORT FL 33837-0125

FOR BILLING INFORMATION  
CALL: (863)419-3300

HIGHLAND MEADOWS CDD

CYCLE A

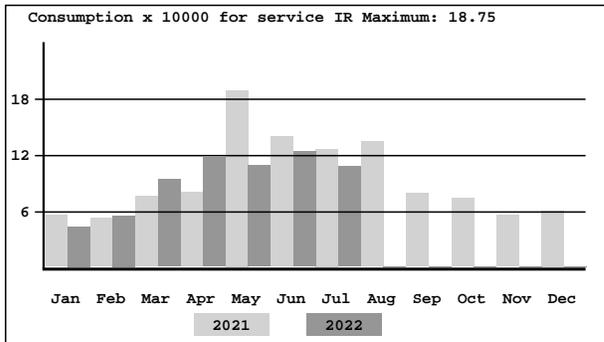
\*\*C/CARD\*\*

1R2A

18001

Account #	Service Address	Billing Period	Bill Date	Due Date	TOTAL DUE			
2270	Highland Meadows St	06/05/22 to 07/04/22	07/11/2022	08/01/2022	\$ 534.49			
Service Code & Description	Date	Previous Reading	Date	Current Reading	Mult	Usage	Year Ago	Charge
LAST PAYMENT 07/01/2022								606.02
AW ALTERNATIVE WATER SUR	06/07	38355	07/06	39419	100.000	106400	125200	20.22
BF BACKFLOW PREVENTION FEE								5.75
IR IRRIGATION	06/07	38355	07/06	39419	100.000	106400	125200	462.29 *
							* TAXES	46.23
<p>Date Rec'd Rizzetta &amp; Co., Inc. <u>07.12.22</u></p> <p>D/M approval <u>RA</u> Date <u>7/19/22</u></p> <p>Date entered <u>07.15.22</u></p> <p>Fund <u>001</u> GL <u>53600</u> OC <u>4302</u></p> <p>Check # _____</p>								
CURRENT CHARGES								534.49
TOTAL AMOUNT DUE								534.49

Your Credit Card will be charged on 07/29/2022



COMMISSION MEETING: 1st AND 3rd MONDAYS AT 7PM IN THE COMMISSION CHAMBERS

PAST DUE BALANCES ARE DUE IMMEDIATELY AND WATER IS SUBJECT TO DISCONNECTION IF NOT PAID BY THE 10TH OF THE MONTH.

2021 CCR REPORT CAN BE FOUND ON OUR WEBSITE AND ON THIS LINK:  
[https://davenportfl.govoffice3.com/vertical/Sites/%7B96FA7459-A704-43E-F-A44D-7BFA732F5D2E%7D/uploads/2021\\_CCR.pdf](https://davenportfl.govoffice3.com/vertical/Sites/%7B96FA7459-A704-43E-F-A44D-7BFA732F5D2E%7D/uploads/2021_CCR.pdf)

DETACH AND RETURN STUB WITH REMITTANCE



# CITY OF DAVENPORT

1 S ALLAPAHA AVE  
DAVENPORT FL 33837-0125

Account #	Bill Date	TOTAL DUE
2270	07/11/2022	\$ 534.49
Type	Due Date	
CYCLE A	08/01/2022	**C/CARD**
PayID	Bill No	
1R2A	607	

CAR-RT SORT \*\* C035
   
 HIGHLAND MEADOWS CDD
   
 3434 COLWELL AVE SUITE 200
   
 TAMPA FL 33614

Your Credit Card will be charged on 07/29/2022

0000022707 0000534495



# CITY OF DAVENPORT

1 S ALLAPAHA AVE  
DAVENPORT FL 33837-0125

FOR BILLING INFORMATION  
CALL: (863)419-3300

HIGHLAND MEADOWS CDD

CYCLE A

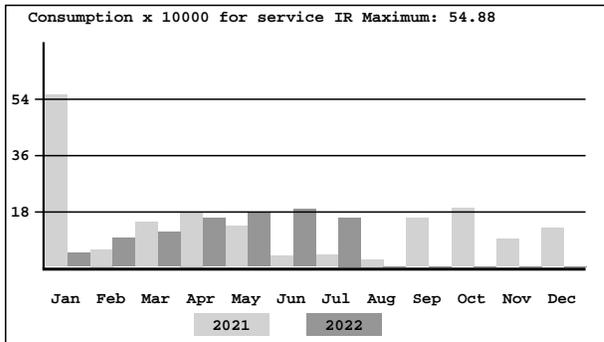
\*\*C/CARD\*\*

1SEA

181100

Account #	Service Address	Billing Period	Bill Date	Due Date	TOTAL DUE			
2318	Olsen Rd	06/05/22 to 07/04/22	07/11/2022	08/01/2022	\$ 794.81			
Service Code & Description	Date	Previous Reading	Date	Current Reading	Mult	Usage	Year Ago	Charge
LAST PAYMENT 07/01/2022								
AW ALTERNATIVE WATER SUR	06/07	114360	07/06	115921	100.000	156100	36700	950.89
BF BACKFLOW PREVENTION FEE								29.66
IR IRRIGATION	06/07	114360	07/06	115921	100.000	156100	36700	5.75
								690.36 *
							* TAXES	69.04
Date Rec'd Rizzetta & Co., Inc. 07.12.22								
D/M approval <u>RH</u> Date <u>7/19/22</u>								
Date entered 07.15.22								
Fund <u>001</u> GL <u>53600</u> OC <u>4302</u>								
Check # _____								
CURRENT CHARGES 794.81								
TOTAL AMOUNT DUE 794.81								

Your Credit Card will be charged on 07/29/2022



COMMISSION MEETING: 1st AND 3rd MONDAYS AT 7PM IN THE COMMISSION CHAMBERS

PAST DUE BALANCES ARE DUE IMMEDIATELY AND WATER IS SUBJECT TO DISCONNECTION IF NOT PAID BY THE 10TH OF THE MONTH.

2021 CCR REPORT CAN BE FOUND ON OUR WEBSITE AND ON THIS LINK:  
[https://davenportfl.govoffice3.com/vertical/Sites/%7B96FA7459-A704-43E-F-A44D-7BFA732F5D2E%7D/uploads/2021\\_CCR.pdf](https://davenportfl.govoffice3.com/vertical/Sites/%7B96FA7459-A704-43E-F-A44D-7BFA732F5D2E%7D/uploads/2021_CCR.pdf)

DETACH AND RETURN STUB WITH REMITTANCE



# CITY OF DAVENPORT

1 S ALLAPAHA AVE  
DAVENPORT FL 33837-0125

Account #	Bill Date	TOTAL DUE
2318	07/11/2022	\$ 794.81
Type	Due Date	
CYCLE A	08/01/2022	**C/CARD**
PayID	Bill No	
1SEA	611	

CAR-RT SORT \*\* C035
   
 HIGHLAND MEADOWS CDD
   
 3434 COLWELL AVE SUITE 200
   
 TAMPA FL 33614

Your Credit Card will be charged on 07/29/2022

00000023184 0000794818

# INVOICE



Please remit to: DEWBERRY ENGINEERS INC.  
P.O. Box 821824  
Philadelphia, PA 19182-1824  
(703)849-0100 TIN: 13-0746510

Bill To: HIGHLAND MEADOWS CDD  
C/O RIZZETTA & COMPANY  
8529 SOUTH PARK CIRCLE, SUITE 330  
ORLANDO FL 32819

Invoice #: 2147546  
Invoice Date: 7/15/2022  
Due Date: 8/14/2022  
Client #: 876021  
Contract #: 50109975  
Batch #: 3165765

Dewberry Project: 50109972 Highland Meadows CDD-PLN164977  
Master agreement

Work Performed Thru Period Ending 6/24/2022

Job: 50109975 Highlands Meadows CDD Eng

## TIME & MATERIAL BILLING

Task ID Task Description

T001 GENERAL ENGINEERING

Description  
ENGINEER I  
TECHNICAL I

Prev Amount Billed \$ .00

### CURRENT PERIOD BILLING

Hours	Rate	Amount
9.00	115.000	\$ 1,035.00
12.50	85.000	\$ 1,062.50
<b>TOTAL HOURLY LABOR</b>	21.50	\$ 2,097.50
<b>TOTAL FOR T001</b>		\$ 2,097.50

TOTAL FOR JOB: 50109975 \$ 2,097.50

**TOTAL INVOICE AMOUNT DUE \$ 2,097.50**  
**BY 8/14/2022**

Please Reference Invoice Number with Payment

Date Rec'd Rizzetta & Co., Inc. 7/20/2022

D/M approval RH Date 7/27/22

Date entered 7/20/2022

Fund 001 GL 51300 OC 3103

Check # \_\_\_\_\_

NOTE: Dewberry will not ask our clients to update any banking information via email. Please call Richard Goldstein directly at 703.849.0219 to request or verify our banking information or account number.

This invoice is due and payable within 30 days of the invoice date. Any questions pertaining to the above should be brought to the attention of Dewberry immediately. Thank you.

This invoice accurately reflects the terms and conditions of our agreement and the amount hereon is correct.

REINARDO MALAVE DAVILA



WEEK BEGINNING		WEEK ENDING		EMPLOYEE NO.	NAME (Last, First, M.I.)	HOME B.U.	P.C.	WEEKLY
5/28/2022		6/3/2022		668458	BANFIELD, MOLLY J.	2530	2	TIMESHEET

PAY TYPE	WORK STATE	JOB/BU	COST CODE	WORK ORDER	DESCRIPTION/CREW INFO	SAT	SUN	MON	TUES	WED	THURS	FRI	TOTALS
1	FL	50109975	T0010000		General Engineering - board meeting, site visit, travel to board meeting Highlands Meadows CDD Eng								4.0 4.0

<p>MOLLY BANFIELD 6/3/2022</p> <p>EMPLOYEE SIGNATURE</p>	<p>REINARDO MALAVE DAVILA 6/3/2022</p> <p>APPROVED BY</p>
--	---





WEEK BEGINNING		WEEK ENDING		EMPLOYEE NO.	NAME (Last, First, M.I.)	HOME B.U.	P.C.	WEEKLY						
6/11/2022		6/17/2022		585358	ARRINGTON, BARTLEY C.	2530	1	TIMESHEET						
PAY TYPE	WORK STATE	JOB/BU	COST CODE	WORK ORDER	DESCRIPTION/CREW INFO	SAT	SUN	MON	TUES	WED	THURS	FRI	TOTALS	
1	FL	50109975	T0010000		General Engineering Highlands Meadows CDD Eng							5.0	5.0	

<i>BARTLEY ARRINGTON 6/17/2022</i> _____ EMPLOYEE SIGNATURE	<i>REINARDO MALAVE DAVILA 6/19/2022</i> _____ APPROVED BY
---	---



WEEK BEGINNING		WEEK ENDING		EMPLOYEE NO.	NAME (Last, First, M.I.)	HOME B.U.	P.C. WEEKLY						
6/11/2022		6/17/2022		668458	BANFIELD, MOLLY J.	2530	2 TIMESHEET						
PAY TYPE	WORK STATE	JOB/BU	COST CODE	WORK ORDER	DESCRIPTION/CREW INFO	SAT	SUN	MON	TUES	WED	THURS	FRI	TOTALS
1	FL	50109975	T0010000		General Engineering - erosion issue at 1008 Highland Meadows St Highlands Meadows CDD Eng							1.5	1.5
<i>MOLLY BANFIELD 6/17/2022</i> EMPLOYEE SIGNATURE						<i>REINARDO MALAVE DAVILA 6/17/2022</i> APPROVED BY							



WEEK BEGINNING		WEEK ENDING		EMPLOYEE NO.	NAME (Last, First, M.I.)	HOME B.U.	P.C.	WEEKLY TIMESHEET						
6/18/2022		6/24/2022		585358	ARRINGTON, BARTLEY C.	2530	1							
PAY TYPE	WORK STATE	JOB/BU	COST CODE	WORK ORDER	DESCRIPTION/CREW INFO	SAT	SUN	MON	TUES	WED	THURS	FRI	TOTALS	
1	FL	50109975	T0010000		General Engineering Highlands Meadows CDD Eng			4.0	0.5	2.0		1.0	7.5	
<i>BARTLEY ARRINGTON 6/23/2022</i> EMPLOYEE SIGNATURE						<i>REINARDO MALAVE DAVILA 6/23/2022</i> APPROVED BY								





duke-energy.com  
877.372.8477

# Your Energy Bill

**Service address**  
HIGHLAND MEADOWS CDD  
101 HIGHLAND MEADOWS PL UNIT A  
DAVENPORT FL 33837

Bill date Jun 9, 2022  
For service May 7 - Jun 7  
32 days

Account number **9100 8277 5437**

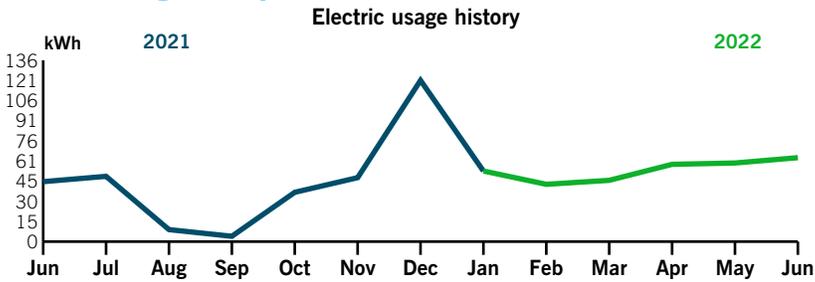
## Billing summary

Previous Amount Due	\$32.57
<i>Payment Received May 31</i>	-32.57
Current Electric Charges	30.00
Taxes	2.61
<b>Total Amount Due Jun 30</b>	<b>\$32.61</b>



Thank you for your payment.

## Your usage snapshot



Date Rec'd Rizzetta & Co., Inc. 07.13.22  
D/M approval RA Date 7/19/22  
Date entered 07.15.22  
Fund 001 GL 53100 OC 4301  
Check # \_\_\_\_\_

### Average temperature in degrees

81° 81° 82° 80° 77° 66° 68° 60° 65° 71° 74° 79° 78°

	Current Month	Jun 2021	12-Month Usage	Avg Monthly Usage
Electric (kWh)	63	45	590	49
Avg. Daily (kWh)	2	2	2	

12-month usage based on most recent history

**Mail your payment at least 7 days before the due date** or pay instantly at [duke-energy.com/billing](http://duke-energy.com/billing). Payments for this statement within 90 days from the bill date will avoid a 1.0% late payment charge.

Please return this portion with your payment. Thank you for your business.

### Amount of automatic draft



Account number  
**9100 8277 5437**

**\$32.61**  
by Jun 30

After 90 days from bill date, a late charge will apply.

Duke Energy Return Mail  
PO Box 1090  
Charlotte, NC 28201-1090

\$ \_\_\_\_\_ \$ \_\_\_\_\_  
Add here, to help others with a contribution to Share the Light **Amount enclosed**

**HIGHLAND MEADOWS CDD**  
C/O RIZZETTA & COMPANY INC  
8529 SOUTHPARK CIR STE 330  
ORLANDO FL 32819-9064

Duke Energy Payment Processing  
PO Box 1094  
Charlotte, NC 28201-1094

8891008277543700066000000000000000000000326100000032611

## Your usage snapshot - Continued

Current electric usage for meter number <b>3876487</b>	
Actual reading on Jun 7	2029
Previous reading on May 7	- 1966
<hr/>	
Energy Used	63 kWh
Billed kWh	63.000 kWh



A kilowatt-hour (kWh) is a measure of the energy used by a 1,000-watt appliance in one hour. A 10-watt LED lightbulb would take 100 hours to use 1 kWh.

## Billing details - Electric

Billing Period - May 07 to Jun 07	
<b>Meter - 3876487</b>	
Customer Charge	\$15.47
Energy Charge	
63.000 kWh @ 8.652c	5.46
Fuel Charge	
63.000 kWh @ 4.787c	3.02
Asset Securitization Charge	
63.000 kWh @ 0.204c	0.13
Minimum Bill Adjustment	5.92
<hr/>	
<b>Total Current Charges</b>	<b>\$30.00</b>

The total charges incurred during this billing period are below the minimum expenses necessary to equitably provide and maintain reliable electric service to all facilities across the state. When the combined monthly customer, energy, fuel, and other charges fall below a \$30 threshold, customers will see the difference noted as a Minimum Bill Adjustment under the Billing Details section. Learn more about the minimum charge adjustment and additional customer charges at [duke-energy.com/minimum](http://duke-energy.com/minimum).

Your current rate is General Service Non-Demand Sec (GS-1).

## Billing details - Taxes

Regulatory Assessment Fee	\$0.02
Gross Receipts Tax	0.62
Municipal Franchise Fee	1.97
<hr/>	
<b>Total Taxes</b>	<b>\$2.61</b>



## Your usage snapshot - Continued

<b>Current electric usage for meter number 3874601</b>	
Actual reading on Jun 7	2155
Previous reading on May 7	- 2111
<hr/>	
Energy Used	44 kWh
Billed kWh	44.000 kWh



A kilowatt-hour (kWh) is a measure of the energy used by a 1,000-watt appliance in one hour. A 10-watt LED lightbulb would take 100 hours to use 1 kWh.

## Billing details - Electric

<b>Billing Period - May 07 to Jun 07</b>	
<b>Meter - 3874601</b>	
Customer Charge	\$15.47
Energy Charge	
44.000 kWh @ 8.652c	3.80
Fuel Charge	
44.000 kWh @ 4.787c	2.11
Asset Securitization Charge	
44.000 kWh @ 0.204c	0.09
Minimum Bill Adjustment	8.53
<hr/>	
<b>Total Current Charges</b>	<b>\$30.00</b>

The total charges incurred during this billing period are below the minimum expenses necessary to equitably provide and maintain reliable electric service to all facilities across the state. When the combined monthly customer, energy, fuel, and other charges fall below a \$30 threshold, customers will see the difference noted as a Minimum Bill Adjustment under the Billing Details section. Learn more about the minimum charge adjustment and additional customer charges at [duke-energy.com/minimum](http://duke-energy.com/minimum).

Your current rate is General Service Non-Demand Sec (GS-1).

## Billing details - Taxes

Regulatory Assessment Fee	\$0.02
Gross Receipts Tax	0.55
Municipal Franchise Fee	1.97
<hr/>	
<b>Total Taxes</b>	<b>\$2.54</b>



duke-energy.com  
877.372.8477

# Your Energy Bill

**Service address** HIGHLAND MEADOWS CDD  
0 COUNTY ROAD 547 N LITE HIGHLAND MEADOWS PH 2  
LITE HIGHLAND MEADOWS PH2

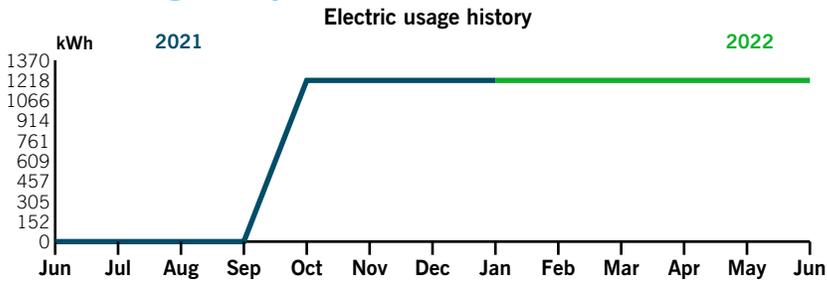
**Bill date** Jun 23, 2022  
**For service** May 21 - Jun 22  
33 days

**Account number** 9100 8272 6884

## Billing summary

Previous Amount Due	\$554.78
<i>Payment Received Jun 13</i>	-554.78
Current Lighting Charges	551.85
Taxes	2.93
<b>Total Amount Due Jul 14</b>	<b>\$554.78</b>

## Your usage snapshot



### Average temperature in degrees

81° 81° 82° 80° 77° 66° 68° 60° 65° 71° 74° 79° 80°

	Current Month	Jun 2021	12-Month Usage	Avg Monthly Usage
Electric (kWh)	1,218	0	N/A	1,218
Avg. Daily (kWh)	37	0	N/A	

12-month usage based on most recent history



Thank you for your payment.

Date Rec'd Rizzetta & Co., Inc. 07.12.22  
 D/M approval RH Date 7/19/22  
 Date entered 07.15.22  
 Fund 001 GL 53100 OC 4309  
 Check # \_\_\_\_\_

Please return this portion with your payment. Thank you for your business.



Duke Energy Return Mail  
PO Box 1090  
Charlotte, NC 28201-1090

Account number  
**9100 8272 6884**

**Mail your payment at least 7 days before the due date** or pay instantly at [duke-energy.com/billing](http://duke-energy.com/billing). Payments for this statement within 90 days from the bill date will avoid a 0.0% late payment charge.

### Amount of automatic draft

<b>\$554.78</b> by Jul 14	<i>After 90 days from bill date, a late charge will apply.</i>
------------------------------	--

\$ \_\_\_\_\_ \$ \_\_\_\_\_  
 Add here, to help others with a contribution to Share the Light **Amount enclosed**

**HIGHLAND MEADOWS CDD**  
C/O RIZZETTA & COMPANY INC  
3434 COLWELL AVE STE 200  
TAMPA FL 33614-8390

Duke Energy Payment Processing  
PO Box 1094  
Charlotte, NC 28201-1094

88910082726884000660000000000000000000005547800000554782

## Your usage snapshot - Continued

<b>Outdoor Lighting</b>		
<b>Billing period May 21 - Jun 22</b>		
<b>Description</b>	<b>Quantity</b>	<b>Usage</b>
HPS UG RDWAY 9500L	29	1,218 kWh
<b>Total</b>	<b>29</b>	<b>1,218 kWh</b>

## Billing details - Lighting

<b>Billing Period - May 21 to Jun 22</b>	
Customer Charge	\$1.63
Energy Charge	
1,218.000 kWh @ 3.459c	42.12
Fuel Charge	
1,218.000 kWh @ 4.437c	54.04
Asset Securitization Charge	
1,218.000 kWh @ 0.065c	0.79
Fixture Charge	
HPS UG RDWAY 9500L	164.72
Maintenance Charge	
HPS UG RDWAY 9500L	53.36
Pole Charge	
CONCRETE, 30/35	
29 Pole(s) @ \$8.110	235.19
<b>Total Current Charges</b>	<b>\$551.85</b>

Your current rate is Lighting Service Company Owned/Maintained (LS-1).

## Billing details - Taxes

Regulatory Assessment Fee	\$0.40
Gross Receipts Tax	2.53
<b>Total Taxes</b>	<b>\$2.93</b>





## Your usage snapshot - Continued

<b>Outdoor Lighting</b>		
<b>Billing period May 21 - Jun 22</b>		
<b>Description</b>	<b>Quantity</b>	<b>Usage</b>
HPS UG RDWAY 9500L	19	798 kWh
<b>Total</b>	<b>19</b>	<b>798 kWh</b>

## Billing details - Lighting

<b>Billing Period - May 21 to Jun 22</b>	
Customer Charge	\$1.63
Energy Charge	
798.000 kWh @ 3.459c	27.61
Fuel Charge	
798.000 kWh @ 4.437c	35.41
Asset Securitization Charge	
798.000 kWh @ 0.065c	0.52
Fixture Charge	
HPS UG RDWAY 9500L	107.92
Maintenance Charge	
HPS UG RDWAY 9500L	34.96
Pole Charge	
CONCRETE, 30/35	
19 Pole(s) @ \$8.110	154.09
<b>Total Current Charges</b>	<b>\$362.14</b>

Your current rate is Lighting Service Company Owned/Maintained (LS-1).

## Billing details - Taxes

Regulatory Assessment Fee	\$0.26
Gross Receipts Tax	1.67
<b>Total Taxes</b>	<b>\$1.93</b>





## Your usage snapshot - Continued

<b>Current electric usage for meter number 3876487</b>	
Actual reading on Jul 8	2075
Previous reading on Jun 8	- 2029
<hr/>	
Energy Used	46 kWh
Billed kWh	46.000 kWh

## Billing details - Electric

<b>Billing Period - Jun 08 to Jul 08</b>	
<b>Meter - 3876487</b>	
Customer Charge	\$15.47
Energy Charge	
46.000 kWh @ 8.652c	3.98
Fuel Charge	
46.000 kWh @ 4.787c	2.20
Asset Securitization Charge	
46.000 kWh @ 0.204c	0.09
Minimum Bill Adjustment	8.26
<hr/>	
<b>Total Current Charges</b>	<b>\$30.00</b>

The total charges incurred during this billing period are below the minimum expenses necessary to equitably provide and maintain reliable electric service to all facilities across the state. When the combined monthly customer, energy, fuel, and other charges fall below a \$30 threshold, customers will see the difference noted as a Minimum Bill Adjustment under the Billing Details section. Learn more about the minimum charge adjustment and additional customer charges at [duke-energy.com/minimum](http://duke-energy.com/minimum).

Your current rate is General Service Non-Demand Sec (GS-1).

## Billing details - Taxes

Regulatory Assessment Fee	\$0.02
Gross Receipts Tax	0.56
Municipal Franchise Fee	1.96
<hr/>	
<b>Total Taxes</b>	<b>\$2.54</b>





## Your usage snapshot - Continued

<b>Current electric usage for meter number 3874601</b>	
Actual reading on Jul 8	2198
Previous reading on Jun 8	- 2155
<hr/>	
Energy Used	43 kWh
Billed kWh	43.000 kWh

## Billing details - Electric

<b>Billing Period - Jun 08 to Jul 08</b>	
<b>Meter - 3874601</b>	
Customer Charge	\$15.47
Energy Charge	
43.000 kWh @ 8.652c	3.72
Fuel Charge	
43.000 kWh @ 4.787c	2.06
Asset Securitization Charge	
43.000 kWh @ 0.204c	0.09
Minimum Bill Adjustment	8.66
<hr/>	
<b>Total Current Charges</b>	<b>\$30.00</b>

The total charges incurred during this billing period are below the minimum expenses necessary to equitably provide and maintain reliable electric service to all facilities across the state. When the combined monthly customer, energy, fuel, and other charges fall below a \$30 threshold, customers will see the difference noted as a Minimum Bill Adjustment under the Billing Details section. Learn more about the minimum charge adjustment and additional customer charges at [duke-energy.com/minimum](http://duke-energy.com/minimum).

Your current rate is General Service Non-Demand Sec (GS-1).

## Billing details - Taxes

Regulatory Assessment Fee	\$0.02
Gross Receipts Tax	0.55
Municipal Franchise Fee	1.96
<hr/>	
<b>Total Taxes</b>	<b>\$2.53</b>

Southern Oak Outdoor LLC  
9300 Conroy Windermere Rd Unit 3227  
Windermere, FL 34786 US  
3214437141  
admin@southernoakoutdoor.com  
http://www.southernoakoutdoor.com



# INVOICE

**BILL TO**

Highland Meadows CDD  
3434 Colwell Ave  
Suite 200  
Tampa FL 33614-8390

**SHIP TO**

Highland Meadows CDD  
3434 Colwell Ave  
Suite 200  
Tampa, FL 33614-8390

**INVOICE #** 1952

**DATE** 07/01/2022

**DUE DATE** 07/01/2022

**TERMS** Due on receipt

ACTIVITY	QTY	RATE	AMOUNT
<b>Landscape Maintenance:Maintenance</b> Mowing, edging, string trimming, blowing, shearing & weed control.	1	2,530.50	2,530.50

Thank you for your business!

**BALANCE DUE**

**\$2,530.50**

Date Rec'd Rizzetta & Co., Inc. 06.30.22

D/M approval RH Date 7/12/22

Date entered 07/8/22

Fund 001 GL 53900 OC 4604

Check # \_\_\_\_\_



# INVOICE

Invoice # 3060  
Date: 07/06/2022  
Due On: 08/05/2022

## KE Law Group, PLLC

P.O. Box 6386  
Tallahassee, Florida 32314

Highland Meadows CDD  
Highland Meadows CDD  
c/o Rizzetta & Company  
3434 Colwell Avenue  
Suite 200  
Tampa, Florida 33614

Date Rec'd Rizzetta & Co., Inc. 07.13.22  
D/M approval \_\_\_\_\_ Date \_\_\_\_\_  
Date entered 07.15.22  
Fund 001 GL 51400 OC \_\_\_\_\_ 3107  
Check # \_\_\_\_\_

### HMCDD-01

### HIGHLAND MEADOWS CDD - GENERAL COUNSEL/MONTHLY MEETING

Type	Professional	Date	Notes	Quantity	Rate	Total
Service	JW	06/01/2022	Draft notice of qualifying period and confer re same with staff.	0.70	\$285.00	\$199.50
Service	JW	06/02/2022	Draft notice of qualifying period and transmit to district manager.	0.10	\$285.00	\$28.50
Service	RVW	06/02/2022	Review agenda materials. Confer with Staff regarding budget. Draft assessment resolution.	1.10	\$365.00	\$401.50
Service	RVW	06/03/2022	Prepare for and attend monthly meeting.	9.20	\$365.00	\$3,358.00
Expense	RVW	06/03/2022	Mileage: Travel to Highland Meadows CDD Meeting.	552.00	\$0.58	\$320.16
Expense	RVW	06/03/2022	Tolls: Travel to Highland Meadows CDD-Tolls	1.00	\$6.82	\$6.82
Expense	RVW	06/03/2022	Meals: Travel to Highland Meadows CDD- Meal	1.00	\$20.50	\$20.50
Service	RVW	06/06/2022	Draft correspondence to manager regarding budget resolution.	0.20	\$365.00	\$73.00
Service	RVW	06/21/2022	Confer with Whealdon regarding budget documents.	0.30	\$365.00	\$109.50
Service	JW	06/22/2022	Review budget and draft assessment	1.40	\$285.00	\$399.00

notices.						
Service	JW	06/27/2022	Revise assessment notices and transmit to district manager.	0.10	\$285.00	\$28.50
Service	RVW	06/27/2022	Review and edit hearing notices. Confer with staff.	0.40	\$365.00	\$146.00
					<b>Total</b>	<b>\$5,090.98</b>

## Detailed Statement of Account

### Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due	
3060	08/05/2022	\$5,090.98	\$0.00	\$5,090.98	
				<b>Outstanding Balance</b>	<b>\$5,090.98</b>
				<b>Total Amount Outstanding</b>	<b>\$5,090.98</b>

Please make all amounts payable to: KE Law Group, PLLC

Please pay within 30 days.

Date Rec'd Rizzetta & Co., Inc. 07.08.22  
 D/M approval RA Date 7/19/22  
 Date entered \_\_\_\_\_  
 Fund \_\_\_\_\_ GL \_\_\_\_\_ OC \_\_\_\_\_  
 Check # \_\_\_\_\_

**Rizzetta & Company, Inc.**  
 3434 Colwell Avenue  
 Suite 200  
 Tampa FL 33614

**Invoice**

Date	Invoice #
7/1/2022	INV0000069361

**Bill To:**

HIGHLAND MEADOWS CDD  
 3434 Colwell Avenue, Suite 200  
 Tampa FL 33614

Services for the month of	Terms	Client Number
July	Upon Receipt	00605

Description	Qty	Rate	Amount
Accounting Services	1.00	\$1,099.67	\$1,099.67
Administrative Services	1.00	\$422.25	\$422.25
Financial & Revenue Collections	1.00	\$334.33	\$334.33
Management Services	1.00	\$1,209.25	\$1,209.25
Website Compliance & Management	1.00	\$100.00	\$100.00

Date Rec'd Rizzetta & Co., Inc. 07.08.22

D/M approval RH Date 7/12/22

Date entered 07/8/22

Fund	001	GL	51300	OC	3201	1099.67
	001		51300		3100	422.25
Check#	001		51300		3111	334.25
	001		51300		3101	1209.25
	001		51300		5102	100

<b>Subtotal</b>	\$3,165.50
<b>Total</b>	\$3,165.50

## **Tab 3**



## Egis Insurance & Risk Advisors

Is pleased to provide a

Proposal of Insurance Coverage for:

# Highland Meadows Community Development District

Please review the proposed insurance coverage terms and conditions carefully.

Written request to bind must be received prior to the effective date of coverage.

The brief description of coverage contained in this document is being provided as an accommodation only and is not intended to cover or describe all Coverage Agreement terms. For more complete and detailed information relating to the scope and limits of coverage, please refer directly to the Coverage Agreement documents. Specimen forms are available upon request.

## About FIA

Florida Insurance Alliance (“FIA”), authorized and regulated by the Florida Office of Insurance Regulation, is a non-assessable, governmental insurance Trust. FIA was created in September 2011 at a time when a large number of Special Taxing Districts were having difficulty obtaining insurance.

Primarily, this was due to financial stability concerns and a perception that these small to mid-sized Districts had a disproportionate exposure to claims. Even districts that were claims free for years could not obtain coverage. FIA was created to fill this void with the goal of providing affordable insurance coverage to Special Taxing Districts. Today, FIA proudly serves and protects nearly 1,000 public entity members.

### Competitive Advantage

FIA allows qualifying Public Entities to achieve broad, tailored coverages with a cost-effective insurance program. Additional program benefits include:

- Insure-to-value property limits with no coinsurance penalties
- First dollar coverage for “alleged” public official ethics violations
- Proactive in-house claims management and loss control department
- Complimentary risk management services including on-site loss control, property schedule verification and contract reviews
- Online Risk Management Education & Training portal
- Online HR & Benefits Support portal
- HR Hotline
- Safety Partners Matching Grant Program

### How are FIA Members Protected?

FIA employs a conservative approach to risk management. Liability risk retained by FIA is fully funded prior to the policy term through member premiums. The remainder of the risk is transferred to reinsurers. FIA’s primary reinsurers, Lloyds of London and Hudson Insurance Company, both have AM Best A XV (Excellent) ratings and surplus of \$2Billion or greater.

In the event of catastrophic property losses due to a Named Storm (i.e., hurricane), the program bears no risk as all losses are passed on to the reinsurers. FIA purchases property reinsurance to withstand the 1,000-year storm event (probability of exceedance .1%). This level of protection is statistically 2 to 3 times safer than competitors and industry norms.

### What Are Members Responsible For?

As a non-assessable Trust, our members are only responsible for two items:

- Annual Premiums
- Individual Member Deductibles

FIA Bylaws prohibit any assessments or other fees.

**Additional information regarding FIA and our member services can be found at [www.fia360.org](http://www.fia360.org).**

Quotation being provided for:

**Highland Meadows Community Development District  
c/o Rizzetta & Company  
3434 Colwell Ave, Suite 200  
Tampa, FL 33614**

**Term: October 1, 2022 to October 1, 2023**

**Quote Number: 100122659**

**PROPERTY COVERAGE**

**SCHEDULE OF COVERAGES AND LIMITS OF COVERAGE**

<b>COVERED PROPERTY</b>	
Total Insured Values – Blanket Building and Contents – Per Schedule on file totalling	\$575,000
Loss of Business Income	\$1,000,000
Additional Expense	\$1,000,000
<b>Inland Marine</b>	
Scheduled Inland Marine	Not Included

It is agreed to include automatically under this Insurance the interest of mortgagees and loss payees where applicable without advice.

	<b>Valuation</b>	<b>Coinsurance</b>
Property	Replacement Cost	None
Inland Marine	Actual Cash Value	None

<b>DEDUCTIBLES:</b>	\$2,500	Per Occurrence, All other Perils, Building & Contents and Extensions of Coverage.
	2 %	Total Insured Values per building, including vehicle values, for “Named Storm” at each affected location throughout Florida subject to a minimum of \$10,000 per occurrence, per Named Insured.
	Per Attached Schedule	Inland Marine

<b>Special Property Coverages</b>		
<b>Coverage</b>	<b>Deductibles</b>	<b>Limit</b>
Earth Movement	\$2,500	Included
Flood	\$2,500 *	Included
Boiler & Machinery		Included
TRIA		Included

\*Except for Zones A & V see page 8 (Terms and Conditions) excess of NFIP, whether purchased or not

**TOTAL PROPERTY PREMIUM**

**\$3,212**

### **Extensions of Coverage**

If marked with an "X" we will cover the following EXTENSIONS OF COVERAGE under this Agreement, These limits of liability do not increase any other applicable limit of liability.

<b>(X)</b>	<b>Code</b>	<b>Extension of Coverage</b>	<b>Limit of Liability</b>
X	A	Accounts Receivable	\$500,000 in any one occurrence
X	B	Animals	\$1,000 any one Animal \$5,000 Annual Aggregate in any one agreement period
X	C	Buildings Under Construction	As declared on Property Schedule, except new buildings being erected at sites other than a covered location which is limited to \$250,000 estimated final contract value any one construction project.
X	D	Debris Removal Expense	\$250,000 per insured or 25% of loss, whichever is greater
X	E	Demolition Cost, Operation of Building Laws and Increased Cost of Construction	\$500,000 in any one occurrence
X	F	Duty to Defend	\$100,000 any one occurrence
X	G	Errors and Omissions	\$250,000 in any one occurrence
X	H	Expediting Expenses	\$250,000 in any one occurrence
X	I	Fire Department Charges	\$50,000 in any one occurrence
X	J	Fungus Cleanup Expense	\$50,000 in the annual aggregate in any one occurrence
X	K	Lawns, Plants, Trees and Shrubs	\$50,000 in any one occurrence
X	L	Leasehold Interest	Included
X	M	Air Conditioning Systems	Included
X	N	New locations of current Insureds	\$1,000,000 in any one occurrence for up to 90 days, except 60 days for Dade, Broward, Palm Beach from the date such new location(s) is first purchased, rented or occupied whichever is earlier. Monroe County on prior submit basis only
X	O	Personal property of Employees	\$500,000 in any one occurrence
X	P	Pollution Cleanup Expense	\$50,000 in any one occurrence
X	Q	Professional Fees	\$50,000 in any one occurrence
X	R	Recertification of Equipment	Included
X	S	Service Interruption Coverage	\$500,000 in any one occurrence
X	T	Transit	\$1,000,000 in any one occurrence
X	U	Vehicles as Scheduled Property	Included
X	V	Preservation of Property	\$250,000 in any one occurrence
X	W	Property at Miscellaneous Unnamed Locations	\$250,000 in any one occurrence
X	X	Piers, docs and wharves as Scheduled Property	Included on a prior submit basis only

X	Y	Glass and Sanitary Fittings Extension	\$25,000 any one occurrence
X	Z	Ingress / Egress	45 Consecutive Days
X	AA	Lock and Key Replacement	\$2,500 any one occurrence
X	BB	Awnings, Gutters and Downspouts	Included
X	CC	Civil or Military Authority	45 Consecutive days and one mile

## CRIME COVERAGE

<u>Description</u>	<u>Limit</u>	<u>Deductible</u>
Forgery and Alteration	Not Included	Not Included
Theft, Disappearance or Destruction	Not Included	Not Included
Computer Fraud including Funds Transfer Fraud	Not Included	Not Included
Employee Dishonesty, including faithful performance, per loss	Not Included	Not Included

## Deadly Weapon Protection Coverage

Coverage	Limit	Deductible
Third Party Liability	\$1,000,000	\$0
Property Damage	\$1,000,000	\$0
Crisis Management Services	\$250,000	\$0

## AUTOMOBILE COVERAGE

Coverages	Covered Autos	Limit	Premium
Covered Autos Liability	8,9	\$1,000,000	Included
Personal Injury Protection	N/A		Not Included
Auto Medical Payments	N/A		Not Included
Uninsured Motorists including Underinsured Motorists	N/A		Not Included
Physical Damage Comprehensive Coverage	N/A	Actual Cash Value Or Cost Of Repair, Whichever Is Less, Minus Applicable Deductible (See Attached Schedule) For Each Covered Auto, But No Deductible Applies To Loss Caused By Fire or Lightning.  See item Four for Hired or Borrowed Autos.	Not Included
Physical Damage Specified Causes of Loss Coverage	N/A	Actual Cash Value Or Cost Of Repair, Whichever Is Less, Minus Applicable Deductible (See Attached Schedule) For Each Covered Auto For Loss Caused By Mischief Or Vandalism  See item Four for Hired or Borrowed Autos.	Not Included
Physical Damage Collision Coverage	N/A	Actual Cash Value Or Cost Of Repair, Whichever Is Less, Minus Applicable Deductible (See Attached Schedule) For Each Covered Auto  See item Four for Hired or Borrowed Autos.	Not Included
Physical Damage Towing And Labor	N/A	\$0 For Each Disablement Of A Private Passenger Auto	Not Included

**GENERAL LIABILITY COVERAGE (Occurrence Basis)**

Bodily Injury and Property Damage Limit	\$1,000,000
Personal Injury and Advertising Injury	Included
Products & Completed Operations Aggregate Limit	Included
Employee Benefits Liability Limit, per person	\$1,000,000
Herbicide & Pesticide Aggregate Limit	\$1,000,000
Medical Payments Limit	\$5,000
Fire Damage Limit	Included
No fault Sewer Backup Limit	\$25,000/\$250,000
General Liability Deductible	\$0

**PUBLIC OFFICIALS AND EMPLOYMENT PRACTICES LIABILITY (Claims Made)**

Public Officials and Employment Practices Liability Limit	Per Claim	\$1,000,000
	Aggregate	\$2,000,000
Public Officials and Employment Practices Liability Deductible		\$0

Supplemental Payments: Pre-termination \$2,500 per employee - \$5,000 annual aggregate.  
Non-Monetary \$100,000 aggregate.

Cyber Liability sublimit included under POL/EPLI

Media Content Services Liability  
Network Security Liability  
Privacy Liability  
First Party Extortion Threat  
First Party Crisis Management  
First Party Business Interruption  
Limit: \$100,000 each claim/annual aggregate



## PREMIUM SUMMARY

Highland Meadows Community Development District  
c/o Rizzetta & Company  
3434 Colwell Ave, Suite 200  
Tampa, FL 33614

Term: October 1, 2022 to October 1, 2023

Quote Number: 100122659

### PREMIUM BREAKDOWN

Property (Including Scheduled Inland Marine)	\$3,212
Crime	Not Included
Automobile Liability	Not Included
Hired Non-Owned Auto	Included
Auto Physical Damage	Not Included
General Liability	\$2,733
Public Officials and Employment Practices Liability	\$3,038
Deadly Weapon Protection Coverage	Included
<b>TOTAL PREMIUM DUE</b>	<b>\$8,983</b>

#### IMPORTANT NOTE

Defense Cost - Outside of Limit, Does Not Erode the Limit for General Liability, Public Officials Liability, and Employment related Practices Liability.

Deductible does not apply to defense cost. Self-Insured Retention does apply to defense cost.

Additional Notes:

(None)



**PARTICIPATION AGREEMENT**  
**Application for Membership in the Florida Insurance Alliance**

The undersigned local governmental entity, certifying itself to be a public agency of the State of Florida as defined in Section 163.01, Florida Statutes, hereby formally makes application with the Florida Insurance Alliance (“FIA”) for continuing liability and/or casualty coverage through membership in FIA, to become effective 12:01 a.m., 10/01/2022, and if accepted by the FIA’s duly authorized representative, does hereby agree as follows:

- (a) That, by this reference, the terms and provisions of the Interlocal Agreement creating the Florida Insurance Alliance are hereby adopted, approved and ratified by the undersigned local governmental entity. The undersigned local governmental entity certifies that it has received a copy of the aforementioned Interlocal Agreement and further agrees to be bound by the provisions and obligations of the Interlocal Agreement as provided therein;
- (b) To pay all premiums on or before the date the same shall become due and, in the event Applicant fails to do so, to pay any reasonable late penalties and charges arising therefrom, and all costs of collection thereof, including reasonable attorneys’ fees;
- (c) To abide by the rules and regulations adopted by the Board of Directors;
- (d) That should either the Applicant or the Fund desire to cancel coverage; it will give not less than thirty (30) days prior written notice of cancellation;
- (e) That all information contained in the underwriting application provided to FIA as a condition precedent to participation in FIA is true, correct and accurate in all respects.

Highland Meadows Community Development District

\_\_\_\_\_  
(Name of Local Governmental Entity)

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

Witness By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

IS HEREBY APPROVED FOR MEMBERSHIP IN THIS FUND, AND COVERAGE IS EFFECTIVE October 1, 2022

By: \_\_\_\_\_  
Administrator



PROPERTY VALUATION AUTHORIZATION

Highland Meadows Community Development District
c/o Rizzetta & Company
3434 Colwell Ave, Suite 200
Tampa, FL 33614

QUOTATIONS TERMS & CONDITIONS

- 1. Please review the quote carefully for coverage terms, conditions, and limits.
2. The coverage is subject to 100% minimum earned premium as of the first day of the "Coverage Period".
3. Total premium is late if not paid in full within 30 days of inception, unless otherwise stated.
4. Property designated as being within Flood Zone A or V (and any prefixes or suffixes thereof) by the Federal Emergency Management Agency (FEMA), or within a 100 Year Flood Plain as designated by the United States Army Corps of Engineers, will have a Special Flood Deductible equal to all flood insurance available for such property under the National Flood Insurance Program, whether purchased or not or 5% of the Total Insured Value at each affected location whichever the greater.
5. The Florida Insurance Alliance is a shared limit. The limits purchased are a per occurrence limit and in the event an occurrence exhaust the limit purchased by the Alliance on behalf of the members, payment to you for a covered loss will be reduced pro-rata based on the amounts of covered loss by all members affected by the occurrence. Property designated as being within.
6. Coverage is not bound until confirmation is received from a representative of Egis Insurance & Risk Advisors.

I give my authorization to bind coverage for property through the Florida Insurance Alliance as per limits and terms listed below.

- Building and Content TIV \$575,000 As per schedule attached
Inland Marine Not Included
Auto Physical Damage Not Included

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_



**Highland Meadows Community Development District**

Policy No.: 100122659  
 Agent: Egis Insurance Advisors LLC (Boca Raton, FL)

Unit #	Description Address		Year Built	Eff. Date	Building Value		Total Insured Value
			Const Type	Term Date	Contents Value		
	Roof Shape	Roof Pitch			Roof Covering	Covering Replaced	Roof Yr Blt
1	PERIMETER WALL - MASONRY		2006	10/01/2022	\$287,500		\$287,500
	CR547 DAVENPORT FL 33837		Non combustible	10/01/2023			
Unit #	Description Address		Year Built	Eff. Date	Building Value		Total Insured Value
			Const Type	Term Date	Contents Value		
	Roof Shape	Roof Pitch			Roof Covering	Covering Replaced	Roof Yr Blt
2	PERIMETER WALL - MASONRY		2006	10/01/2022	\$287,500		\$287,500
	OLSEN ROAD DAVENPORT FL 33837		Non combustible	10/01/2023			
<b>Total:</b>			Building Value	Contents Value	Insured Value		
			\$575,000	\$0	\$575,000		

Sign: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

# INVOICE



<b>Customer</b>	Highland Meadows Community Development District
<b>Acct #</b>	495
<b>Date</b>	09/01/2022
<b>Customer Service</b>	Kristina Rudez
<b>Page</b>	1 of 1

Highland Meadows Community Development District  
 c/o Rizzetta & Company  
 3434 Colwell Ave, Suite 200  
 Tampa, FL 33614

Payment Information	
<b>Invoice Summary</b>	\$ 8,983.00
<b>Payment Amount</b>	
<b>Payment for:</b>	Invoice#16578
100122659	

Thank You

Please detach and return with payment



Customer: Highland Meadows Community Development District

Invoice	Effective	Transaction	Description	Amount
16578	10/01/2022	Renew policy	Policy #100122659 10/01/2022-10/01/2023 Florida Insurance Alliance  Package - Renew policy Due Date: 9/1/2022	8,983.00

<b>Total</b>
\$ 8,983.00

Thank You

*FOR PAYMENTS SENT OVERNIGHT:*  
 Bank of America Lockbox Services, Lockbox 748555, 6000 Feldwood Rd. College Park, GA 30349

<b>Remit Payment To: Egis Insurance Advisors</b> P.O. Box 748555 Atlanta, GA 30374-8555	(321)233-9939	<b>Date</b>
	sclimer@egisadvisors.com	09/01/2022

## **Tab 4**





